

# Erasmus+ Programme

Key Action 1  
- Mobility for learners and staff -  
Higher Education Student and Staff Mobility

## Inter-institutional agreement 2014-20[21] between programme countries

### [Minimum requirements]

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

| Name of the Institution<br>(and department, where relevant)  | Erasmus code | Contact details<br>(email, phone)  | Website<br>(eg. of the course catalogue)   |
|--|--------------|--|--|
| <b>UNIVERSITY OF UDINE</b><br><i>International Relations<br/>and Mobility Office</i><br>v. Palladio, 8<br>33100 UDINE<br>ITALY | I UDINE01    | <a href="mailto:Claudia.schileo@uniud.it">Claudia.schileo@uniud.it</a><br>outgoing mobility &<br>Erasmus Studio<br>Agreements<br>Fax +39-0432-556229<br>phone: +39-0432-556221<br><br>International Student<br>Service<br><a href="mailto:iss@uniud.it">iss@uniud.it</a><br>incoming exchange<br>mobility<br>fax +39-0432-556496<br>phone +39-0432-556218/556497<br><br>ACADEMIC CONTACT:<br>prof. Peterlunger<br><a href="mailto:enrico.peterlunger@uniud.it">enrico.peterlunger@uniud.it</a> | <a href="http://www.uniud.it/international-area/incoming-mobility">http://www.uniud.it/international-area/incoming-mobility</a><br><br>general course catalogue:<br><a href="http://www.uniud.it/didattica/facolta">http://www.uniud.it/didattica/facolta</a><br><br>courses held in english:<br><a href="http://www.uniud.it/international-area">http://www.uniud.it/international-area</a> |

|  |                   |   |  |
|--|-------------------|---|--|
| <p>BORDEAUX<br/>SCIENCES AGRO<br/>Ecole Nationale<br/>Supérieure des<br/>Sciences Agronomiques<br/>de Bordeaux-Aquitaine</p> | <p>FBORDEAU28</p> | <p>Tanya PARDO<br/>International Relations<br/>Manager<br/><br/>1 Cours du Général de<br/>Gaulle<br/>CS 40201<br/>33175 Gradignan cedex<br/>FRANCE<br/>Phone: +33 5 57 35 07 18<br/>Fax: +33 5 57 35 07 49<br/>e-mail:<br/><a href="mailto:tanya.pardo@agro-bordeaux.fr">tanya.pardo@agro-bordeaux.fr</a></p> | <p><a href="http://www.agro-bordeaux.fr/">http://www.agro-bordeaux.fr/</a></p> |
|--|-------------------|---|--|

### B. Mobility numbers<sup>1</sup> per academic year

| FROM<br>[Erasmus code of the sending institution] | TO<br>[Erasmus code of the receiving institution] | Subject<br>area code<br>*<br>[ISCED] | Subject<br>area name<br>* | Study cycle<br>[short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ]<br>* | Number of student mobility periods<br>Student Mobility for Studies<br>[total number of months of the study periods or average duration*] |        |
|---|---|--------------------------------------|---------------------------|--|--|--------|
| I UDINE01   | F BORDEAU 28                                      | 01.0                                 | Agronomy                  | 2 <sup>ND</sup>  | 2  | 5 (10) |
| F BORDEAU 28                                      | I UDINE01   | 01.0                                 | Agronomy                  | 2 <sup>ND</sup>  | 2  | 5 (10) |

<sup>1</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*):  
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

| Receiving institution<br>[Erasmus code] | Optional Subject area | Language of instruction 1 | Language of instruction 2 | Recommended language of instruction level <sup>2</sup><br>Student Mobility for Studies<br>[Minimum recommended level: B1] |
|---|-----------------------|---------------------------|---------------------------|---|
| I UDINE01                               |                       | Italian                   | English                   | B1  |
| F BORDEAU 28                            |                       | FRENCH                    |                           | B1  |

### D. Additional requirements

#### At the University of Udine:

The original transcript of records (no carbon copy is accepted) with the exams done by the Italian student can be given or sent directly to him/her OR to the International Relations and Mobility Office of I UDINE01.

The Learning Agreement or the changed Learning Agreement has to be given to the Italian student who will submit to the approval of the professor coordinator.

The incoming Erasmus student/partner universities can check information about extension of study period and changes to the original L. Agreement on the web site of I UDINE01:

- <http://www.uniud.it/international-area/incoming-mobility/Prolungamento%20periodo%20di%20studio%20-%20Extension%20study%20period/prolungamento-del-periodo-di-studio?lingua=eng>

- <http://www.uniud.it/international-area/incoming-mobility/modifiche-piano-di-studi-changes-to-original-proposed-learning-agreement/modifiche-piano-di-studi-learning-agreement?lingua=eng>

### E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

| Receiving institution<br>[Erasmus code] | Autumn term*<br>[month]    | Spring term*<br>[month]          |
|---|----------------------------|----------------------------------|
| I UDINE01                               | 15 May (nomination letter) | 30 September (nomination letter) |
| F BORDEAU 28                            | June 1st                   | November 1st                     |

[\* to be adapted in case of a trimester system]

2 For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

- **I UDINE01** will send a detailed Erasmus nomination list by e-mail. It cannot be guaranteed another modality to nominate Erasmus students from I UDINE01.

- Partner Universities have to send a detailed Erasmus nomination list by e-mail (to [iss@uniud.it](mailto:iss@uniud.it)). **I UDINE01** cannot guarantee the acceptance of another modality to nominate Erasmus students by partner Universities (such as online nominations etc..).

- **I UDINE01** will send its decision (Information package) within 8 weeks at the maximum from the reception of the nomination letter.

- Erasmus incoming student at **I UDINE01** has to collect the Transcript of Records before leaving Udine, otherwise the Transcript of Records will be issued and sent by I UDINE01 no later than 5 weeks directly to the personal post address of the student.

#### 6. Termination or modification of the agreement:

A unilateral decision to discontinue or to change the exchanges notified to the other party by September 20/./ will only take effect from the October of the following new academic year.

## F. Information

### 1. Grading systems of the institutions

University of Córdoba: Student performances are graded individually and not on a statistical basis. In general, the University of Córdoba uses the grading system charted below.

For details please visit our webpage:

<http://www.uco.es/internacional/extranjeros/erasmus/guiasects-en.html#ects>

| Institution<br>(Erasmus code) | WEB PAGE  |
|-------------------------------|---|
| I UDINE01                     | <a href="http://www.unlud.it/international-area/incoming-mobility/tabella-voti-ects-ects-labels/tabella-voti-ects?lingua=eng">http://www.unlud.it/international-area/incoming-mobility/tabella-voti-ects-ects-labels/tabella-voti-ects?lingua=eng</a> |

### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

| Institution<br>(Erasmus code) | Contact details<br>(email, phone)  | Website for information   |
|-------------------------------|--|---|
| I UDINE01                     |  | <a href="http://www.unlud.it/international-area/incoming-mobility/vivere-a-udine_living_in_udine/issue-renewal-of-residence-permit?lingua=eng">http://www.unlud.it/international-area/incoming-mobility/vivere-a-udine_living_in_udine/issue-renewal-of-residence-permit?lingua=eng</a> |
| F BORDEAU 28                  | <a href="mailto:tanya.pardo@agro-bordeaux.fr">tanya.pardo@agro-bordeaux.fr</a> | <a href="http://www.univ-bordeaux.fr/Etudiants_etrangers.html">http://www.univ-bordeaux.fr/Etudiants_etrangers.html</a>   |

### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

| Institution<br>(Erasmus code) | Contact details<br>(email, phone)  | Website for information   |
|-------------------------------|--|---|
| I UDINE01                     |  | <b>At the University of Udine:</b> Non Eu students can provide personally to get a private insurance in order to obtain the VISA for the study period.<br><br>Eu students can ask to the home authorities for the European Health Insurance ("TEAM") for the full Erasmus study period. |
| F BORDEAU 28                  | <a href="mailto:tanya.pardo@agro-bordeaux.fr">tanya.pardo@agro-bordeaux.fr</a> | <a href="http://www.agro-bordeaux.fr/index.php?id=7">http://www.agro-bordeaux.fr/index.php?id=7</a>   |


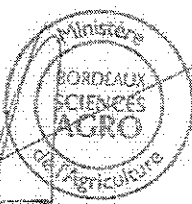
#### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

| Institution<br>[Erasmus code] | Contact details<br>(email, phone)  | Website for information   |
|-------------------------------|--|---|
| I UDINE01                     |  | <a href="http://www.uniod.it/international-area/incoming-mobility/alloggio-a-udine/alloggio-a-udine?lingua=eng">http://www.uniod.it/international-area/incoming-mobility/alloggio-a-udine/alloggio-a-udine?lingua=eng</a> |
| F BORDEAU 28                  | Nadia FRIANT<br>Service Hébergement<br>Tél. (+33)5 57 35 07 00<br><a href="mailto:nadia.friant@agro-bordeaux.fr">nadia.friant@agro-bordeaux.fr</a> | <a href="http://www.agro-bordeaux.fr/index.php?id=68">http://www.agro-bordeaux.fr/index.php?id=68</a>   |

#### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

| Institution<br>[Erasmus code] | Name, function  | Date     | Signature <sup>3</sup>  |
|-------------------------------|---|----------|---|
| I UDINE01                     | Vice Rector for International Mobility<br>prof. M. Ballerini  | 21/12/13 | <i>M. Ballerini</i><br> |
| F BORDEAU 28                  | Prof. Olivier LAVIALLE<br>Director<br>1 Cours du Général de Gaulle<br>CS 40201<br>33175 Gradignan cedex<br>FRANCE<br>Phone: +33 5 57 35 07 07<br>Fax: +33 5 57 35 07 09<br>e-mail: <a href="mailto:direction@agro-bordeaux.fr">direction@agro-bordeaux.fr</a> | 20/12/13 |                        |

<sup>3</sup> Scanned signatures are accepted